

RE-ENTRY TO REGISTER, MEMBERSHIP OR CATEGORY

COSRT MEMBER POLICY

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OVERVIEW

This document details requirements to return to practice after enforced periods out of registration, membership or a specific membership category. These are defined as periods resulting from suspension or removal of registration following disciplinary processes, audit or re-accreditation.

When COSRT membership has been terminated due to a complaints decision, information for restoration to the register can be found in the Sanctions Protocol.

SUSPENSION

Where someone is suspended from the register or membership for a given period from registration by a Professional Conduct Panel (PCP), it is within the PCP's remit to specify remedial action (such as additional supervision, training or personal work for example) and/or other conditions that must be met prior to restoration to the Register.

A PCP must be satisfied that any relevant requirements set are satisfactorily demonstrated by the individual before an application for restoration to the Register or Membership can be made.

CHANGE IN CATEGORY

Where a registrant is moved from one category to another for a given period by a PCP, it is within the PCP's remit to specify remedial action (such as additional supervision, training or personal work for example) and/or other conditions that must be met prior to restoration to the previous level.

A PCP must be satisfied that any relevant requirements set are satisfactorily demonstrated by the individual before an application for restoration to the Register or Membership can be made.

STANDARDS OR REQUIREMENTS

Where registration is removed for failing an audit or re-registration, the individual will be required to evidence that he or she meets the requirements for registration before an application for restoration to the register can be made.

PROCESS

The former registrant or member must inform COSRT that they wish to submit an application for restoration to the register or membership. The individual must provide details of the date and nature of the decision that resulted in suspension or removal and full disclosure of all requirements relating to future restoration to the register or membership as detailed in the decision.

Where suitable timescales laid out in the decision have elapsed, the process will be:

The individual submits a letter no more than 1,000 words detailing and evidencing how they have met any conditions laid out, and why it is appropriate they are returned to the register, membership or former category.

A PCP will be convened to scrutinise the submission against requirements detailed in the decision as well as any CPD or other requirements associated with taking time out from the register, category or membership.

They will also ensure that there are no outstanding disciplinary matters with any other professional body.

If all requirements are met, then the process can be completed. If they are not met, a request for further details may be issued. Where applications are declined, clear reasons for the decision must be given.

COSRT staff will then confirm restoration to the register, membership or category. They will also confirm the individual's up to date details, such as address, email, phone.



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